

STATE OF WISCONSIN

Town of Eden

Iowa County

Ordinance 2026A

Town of Eden Citation Ordinance

#### SECTION I – TITLE AND PURPOSE

The title of this ordinance is the Town of Eden Citation Ordinance. The purpose of this ordinance is to authorize the Town Clerk of the Town of Eden to issue citations for violations of Town of Eden ordinances, including ordinances with statutory counterparts.

#### SECTION II – AUTHORITY

The Town Board of the Town of Eden, Iowa County, Wisconsin, has the specific authority under s. 66.0113, Wis. stats., to adopt this ordinance.

#### SECTION III – ADOPTION OF ORDINANCE

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides the authority for the Town Clerk to issue citations for violations of Town of Eden ordinances, including ordinances with statutory counterparts.

#### SECTION IV – SUBDIVISION AND NUMBERING OF THIS ORDINANCE

This ordinance is divided into sections designated by uppercase Roman numerals. Sections may be divided into subsections designated by uppercase letters. Subsections may be divided into paragraphs designated by numbers. Paragraphs may be divided into subdivisions designated by lowercase letters. Subdivisions may be divided into subdivision paragraphs designated by lowercase Roman numerals. Reference to a “section,” “subsection,” “paragraph,” or “subdivision” includes all divisions of the referenced section, subsection, paragraph, or subdivision.

#### SECTION V – COVERAGE

A. The form for citations issued in the Town of Eden for non-traffic ordinance violations shall include all of the following:

1. The name and address of the alleged violator.
2. Factual allegations describing the alleged violation.
3. The time and place of the alleged violation.
4. The section number of the ordinance violated.
5. A designation of the offense in language that can be readily understood.
6. The amount of the forfeiture for the violation.
7. Notice that the forfeiture must be paid to the Town Clerk by cash or check within 30 days of the date the citation is issued, unless a timely written request for hearing is filed.
8. Notice that the alleged violator may request a hearing before the Town Board by filing a written request with the Town Clerk within 10 days of receipt of the citation.

9. A statement that if no written request for hearing is received within 10 days and the forfeiture is not paid within 30 days, the violator will be deemed to have admitted the violation, the forfeiture will be considered due and owing, and the Town may pursue collection through any lawful means, including referral to the Iowa County Circuit Court.

10. Any other information deemed necessary.

B. Schedule of Forfeitures. The schedule of forfeitures for violations of Town of Eden ordinances (which includes any applicable costs, fees, and surcharges imposed under ch. 814, Wis. stats.) is set forth in Addendum A attached to this ordinance and incorporated herein by reference. Addendum A may be amended from time to time by resolution of the Town Board without the necessity of amending this ordinance.

All forfeitures shall be paid to the Town Clerk by cash or certified check within 30 days of the date the citation is issued unless a timely hearing is requested.

C. All payments shall be made payable to the Town of Eden and delivered or mailed to the Town Clerk.

#### SECTION VI – ISSUANCE AND SERVICE OF CITATION

A. Citations for violations of Town of Eden ordinances (other than traffic regulations under chs. 341–348, Wis. stats.) shall be issued by the Town Clerk or by any person the Town Board specifically designates in writing.

B. Citations shall be served by the Town Clerk by sending the citation via United States registered mail, return receipt requested, to the alleged violator’s last-known address.

#### SECTION VII – DISPUTE AND HEARING PROCEDURE

A. An alleged violator who wishes to contest a citation must file a written request for a hearing with the Town Clerk within 10 days of receipt of the citation.

B. Upon receipt of a timely request, the Town Clerk shall schedule the matter for hearing at the next regularly scheduled monthly Town Board meeting that is at least 10 days after receipt of the request.

C. The Town Board shall hear and decide the matter at the scheduled meeting. The hearing shall be informal. The alleged violator shall have the right to present evidence and witnesses. The Town Board may affirm, modify, reduce, or dismiss the citation and associated forfeiture.

D. The decision of the Town Board is final for purposes of payment of the forfeiture. Any forfeiture ordered by the Town Board must be paid to the Town Clerk by cash or certified check within 30 days of the Board’s decision.

E. Failure to pay a forfeiture when due may result in referral of the matter to the Iowa County Circuit Court for collection or other appropriate legal action.

SECTION VIII – RELATIONSHIP TO OTHER LAWS

The adoption and authorization for use of a citation under this ordinance does not preclude the Town Board of the Town of Eden from adopting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or any other matter. The issuance of a citation under this ordinance does not preclude proceeding under any other ordinance or law relating to the same or any other matter.

SECTION IX – SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.


SECTION X – EFFECTIVE DATE

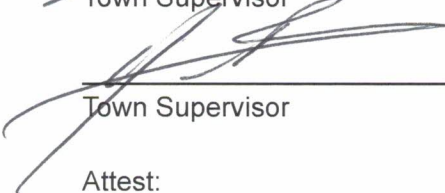
This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats.

Adopted this 5 day of January, 2026

  
\_\_\_\_\_  
Town Board Chairperson

  
\_\_\_\_\_  
Town Supervisor

  
\_\_\_\_\_  
Town Supervisor

Attest:

  
\_\_\_\_\_  
Town Clerk