

RESOLUTION NO. 2025C

A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF EDEN, IOWA COUNTY, WISCONSIN, AUTHORIZING CERTAIN TOWN BOARD MEMBERS AND THE TOWN PATROLMAN TO APPROVE EXPENDITURES WITHOUT PRIOR BOARD APPROVAL

WHEREAS, the Town Board of the Town of Eden, Iowa County, Wisconsin (the "Town Board") recognizes the need for efficient and responsive management of routine and emergency town expenditures to ensure the timely maintenance and operation of town services, infrastructure, and emergency response capabilities; and

WHEREAS, pursuant to Wisconsin Statutes §§ 60.321, 60.33, and 60.47, the Town Board is authorized to provide for the reimbursement of expenses necessarily incurred by town officers and employees in the performance of official duties, to manage claims against the town, and to enter into public contracts and oversee expenditures, including the designation of officials or employees to handle such matters for contracts under \$25,000 without formal bidding; and

WHEREAS, the Town Board desires to delegate limited authority to individual Town Board members for minor expenditures and to the Town Patrolman for specific operational and emergency-related expenditures, subject to defined limits, to avoid unnecessary delays in approving essential purchases while maintaining fiscal accountability; and

WHEREAS, such delegation will promote operational efficiency without compromising the Town's budgetary controls, as all such expenditures shall remain subject to annual audit and reporting requirements under Wisconsin Statutes § 60.46; and

WHEREAS, the Town Board has determined that the following limits are reasonable and appropriate based on the scale of typical town operations and consistent with the statutory thresholds for public contracts.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Eden, Iowa County, Wisconsin, as follows:

Section 1. Authorization for Town Board Members. Each member of the Town Board is hereby authorized, without prior approval of the full Town Board, to approve and incur town expenditures for legitimate town purposes up to a maximum of One Thousand Dollars (\$1000.00) per individual transaction, pursuant to Wis. Stat. § 60.321. The total expenditures authorized by any single Town Board member under this Section in any fiscal year shall not exceed Four Thousand Dollars (\$4,000.00). All such expenditures must be documented with receipts and reported to the Town Clerk within seven (7) business days for inclusion in the next regular Town Board meeting agenda and financial records, in accordance with Wis. Stat. § 60.33.

Section 2. Authorization for Town Patrolman. The Town Patrolman is hereby authorized, without prior approval of the Town Board, to approve and incur town expenditures up to a maximum of One Thousand Five Hundred Dollars (\$1,500.00) per individual transaction for the

following purposes: (i) emergency or routine repairs to town vehicles, equipment, or infrastructure; (ii) purchase of necessary materials or supplies related to town maintenance or operations; (iii) recovery services, including towing, salvage, or roadside assistance for town vehicles or equipment; and (iv) other similar operational needs directly related to the Patrolman's duties, consistent with Wis. Stat. §§ 60.321 and 60.47(2). All such expenditures must be documented with receipts, a brief explanation of the necessity and urgency (if applicable), and reported to the Town Clerk within three (3) business days for inclusion in the next regular Town Board meeting agenda and financial records.

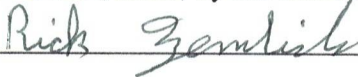
Section 3. General Provisions.

- All expenditures authorized under Sections 1 and 2 must comply with applicable town procurement policies, Wisconsin Statutes §§ 60.33 and 60.47, and the Town's annual budget. No expenditure shall be authorized if it would cause the Town to exceed its budgeted appropriations for the relevant category.
- Each Town Supervisor and Chair shall maintain a log of all expenditures approved under this Resolution for review by the Town Board at least quarterly.
- This Resolution does not waive any reporting, auditing, or reimbursement requirements under town, state, or federal law.
- Violations of this Resolution, including exceeding authorized limits, may result in disciplinary action as determined by the Town Board.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

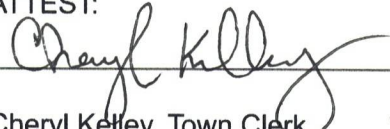
Section 5. Repealer. All prior resolutions or policies inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

ADOPTED by the Town Board of the Town of Eden, Iowa County, Wisconsin, this 14th day of November, 2025, by the following vote:



Rick Zemlicka, Town Chairman

ATTEST:



Cheryl Kelley, Town Clerk